| **René**  **Delescen**  **Professional title** | Location: New York, USA  Date of birth: 12-10-1990 | Number: +(12)-345-67890  Name-surname@email.com | Linkedin.com/in/rene-delescen/  Delescen.com (my portfolio) |
| --- | --- | --- | --- |

Seeking to leverage and utilize [**Skill 1**] and [**Skill 2**] to streamline processes, increase efficiency, and effectively fill your [**Job title**] position at [**Company XYZ**]. Driven to learn and work hard to exhibit a solid understanding and expertise in the industry. As of this date, I am available for full-time employment.

**Work experience**

**Company ABC** |Job Title *City, State* | *01.2023 - Current*

* Collaborated with a 5-person software development team to improve [Company XYZ] website’s performance
* Created visually impactful interfaces to transform raw data into actionable information using [Software XYZ]
* Decreased cart abandonments by 12% which increased online sales by 32% in 20XX (received recognition)

**Team ABC** | Job Title *City, State* | *01.2022* - *01-2023*

* Elected by fellow teammates to lead the [Club XYZ]’s first team while also coaching a youth sports team
* Assembled and managed individuals to make well-matched and performing teams in [Division XYZ]
* Contributed 15 hours p/w to improve [Team XYZ]’s performance which resulted in 2 trophies in 20XX

**Sports Association ABC** | Job Title *City, State* | *01.2021* - *01.2022*

* Scheduled and coordinated meetings, appointments, and travel arrangements for parents and coaches at [X]
* Managed $X to $Y budgets by monitoring expenditures and calculating forecasts using [Software XYZ]
* Resolved >100 project issues related to staffing shortages, staff not on payroll, and reimbursements

**Education**

**University Name** | Master’s Degree *City, State* | *01.2022* - *01.2023*

Academic award, accolades, dean’s list, publications, study abroad program, cumulative GPA (only if it’s above 3.5

**University Name** | Bachelor’s Degree *City, State* | *01.2019* - *01.2022*

Relevant coursework, extracurricular activities, field of study, awards and honors, scholarship, cumulative GPA

**Skills**

Bilingual (Dutch & English) • Effective communication • Active listening • SEO/SEM marketing • Effective A/B testing • Copywriting • Adobe Premiere Pro • Adobe After Effects • Photoshop • WordPress • Excel • Notion • C# • .NET • JavaScript • Azure • Git • Node • C & C++ • HTML & CSS | ■ *All professional proficiency or above*

**Projects**

o **Crypto price predictor project**: Created a price predictor to help predict BTC and ETH’s prices using [Data]

o **Optical character recognition**: Built a system to process images, identify characters, search, and manipulate [X]

o **Project at [University XYZ]**: Developed data mining algorithms for a group of marketing students (Link here)

**Hard skills**

Multilingual (Dutch, English, German) | Python | R | Java | JavaScript | Julia | LISP | C++ | C# | Scala | HTML / CSS | Swift | Jira | Notion | Microsoft Project | Slack | Todoist | ■ *All professional proficiency or above*

**Soft skills**

Effective communication | Active listening | Willingness to learn | Critical thinking | Open-mindedness | Adaptability | Conflict resolution | Negotiating | Project management | Time management | Problem solving

**Education**

**University Name** | Master’s Degree *City, State | 01.2020 - 01.2021*

Academic award, accolades, dean’s list, publications, study abroad program, cumulative GPA (only if it’s above 3.5)

**University Name** | Bachelor’s Degree *City, State | 01.2017 - 01.2020*

Relevant coursework, extracurricular activities, field of study, awards and honors, scholarship, GPA

**Projects**

o **Crypto price predictor project**: Created a price predictor to help predict BTC and ETH’s prices using [Data]

o **Optical character recognition**: Built a system to process images, identify characters, search, and manipulate [X]

o **Project at [University XYZ]**: Developed data mining algorithms for a group of marketing students (Link here)

**Professional Development**

**Class / Course / Workshop** *Institution | 00.0000 – 00.0000*

**Class / Cours­­­e / Workshop** *Institution | 00.0000 – 00.0000*

**Class / Course / Workshop** *Institution | 00.0000 – 00.0000*

**Interests**

Collecting SNES games (recently bought “Super Double Dragon”), reading (my favorite book: “Atomic Habits” by James Clear), traveling (excited to visit Bali this summer), watching soccer (big fan of Manchester United), coding (love to design and create computer systems and applications to solve real-world problems).

**Certificates**

o **American Red Cross**: First Aid & CPR Certified *Institution | 00.0000 – 00.0000*

o **Institute of Project Management**: Certified Project Manager (CPM) *Institution | 00.0000 – 00.0000*

o **Secretary of State Facility**: Driver’s license (Class D) *Institution | 00.0000 – 00.0000*